



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

NOTICE

Date: 28.07.2017

First meeting of the IQAC in the academic year 2017-18 is called on 1st August, 2017 at 12.30 p.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in Principal's cabin on said date and time. All teaching are staff requested to attend the same.

1. To read & conform the minutes of the previous meeting.
2. To chockout the action plan for the academic year 2016-17.
3. Review of Autonomus Certificate Courses.
4. Submission of AQAR 2016-17.
5. Documentation for validating the informtaion mentioned in SSR.
6. Any other issue with prior permission of chairman

Bhawate
Coordinator
IQAC
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



Paw
Principal,
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)



MINUTES

Date: 01.08.2017

First meeting of the IQAC in the academic year 2017-18 was called on 1st August, 2017 at 12.30 p.m. The meeting was chaired by Prin. Dr. R. B. Bawdhankar and following issues as per the set agenda were discussed during this meeting.

Item 1: To read & conform the minutes of the previous meeting.

Item No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2: To chockout the action plan for the academic year 2016-17.

Item No. 2: Activities included in the action plan for the academic year 2016-17 are as follows:

Sr. No.	Name of the activity	Expected deadline	In-Charge
1	Academic Audit	July 2017	Academic Audit Committee
2	Finalizing the academic calendar	Last week of August 2017	Academic Calendar Committee
3	Faculty Improvement Programme: Spoken Communication Skills in English	August 2017	Department of English
4	Organization of Alumni Meet	August 2017	Alumni Committee & IQAC
5	Organization of Parent Meet	August 2017	Parent Meet Committee & IQAC
6	Organization of Meeting with students	August 2017	IQAC
7	Submission of AQAR for the academic year 2015-16	September 2017	IQAC
8	ISR Activity: Free Computer Literacy Training for Villagers	September – October 2017	Women Development Committee & Computer Literacy Committee
9	Mock Visit I to the department & support Services	August 2017	IQAC
10	Mock Visit II to the department & support Services	September 2017	Sanstha Nominee
11	NAAC Peer Team Visit	Last week of	IQAC



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		September 2017	
12	Workshop on 'New Assessment Methodology by NAAC'	December 2017	IQAC
13	MOOC Course in 'Data Collection'	February 2017	IQAC (Dr. Shaikh E. A.)

Item 3: Review of Autonomus Certificate Courses.

Sr. No. 3: The cordinators discussed the reports of their courses. The committee decided to start new courses like Web site development, Digital Film Making, etc.

The committee also decided to start Pre-recruitment Police Training Center for college students and outside people who are interested to join the center.

Agro-tourism course was restarted and can be implimented in collaborations with Jain Irrigation whereas Journalism course was discontinued.

Item 4: Finalize and submission of AQAR 2016-17.

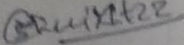
Sr. No. 4: The committee has decided to compile and submit the AQAR 2016-17 through online to NAAC Bangalore before the end of September 2017. The responsibility of online AQAR submission was assigned to Smt. Gaikwad R.D.

Item 5: Documentation for validating the informtaion mentioned in SSR.

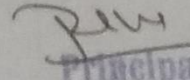
Sr. No.5: Committee had decided that for the timely completion of documentation of information mentioned in the SSR different criteria wise sub-committees should formed. The master files for each criterion should be identified by these sub-committees and necessary documents can be compiled in the respective master files along with the indexing.

Item 6: Any other issue with prior permission of chairman

Sr. No. 6: No further issue had been raised thus the meeting was concluded with the vote of thanks.


 Coordinator
 IQAC
 Yashwantrao Chavan Mahavidyalaya
 Pachwad, Tal Wai




 Principal,
 Yashwantrao Chavan Mahavidyal
 Pachwad, Tal. Wai, Dist. Satara



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

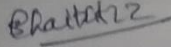
Internal Quality Assurance Cell (IQAC)

NOTICE

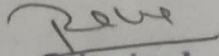
Date: 13.11.2017

Second meeting of the IQAC in the academic year 2017-18 is called on 16th November, 2017 at 12.00 noon under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in room no. 15 on said date and time. All teaching and non-teaching staff are requested to attend the same.

1. To read & conform the minutes of the previous meeting.
2. To discuss and review NAAC Peer Team Report.
3. To prepare Perspective Plan for the college development in the light of NAAC Peer Team Recommendations.
4. Any other issue with prior permission with chairman.


Coordinator
IQAC
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai




Principal,
Yashwantrao Chavan Mahav
Pachwad, Tal. Wai, Dist. S



Rayat Shikshan Sansha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

MINUTES

Date: 16.11.2017

Second meeting of the IQAC in the academic year 2017-18 was called on 16th November, 2017 at 12.00 noon. The meeting was chaired by Prin. Dr. R. B. Bawdhankar and following issues as per the set agenda were discussed during this meeting.

- Item 1: To read & conform the minutes of the previous meeting.**
Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.
- Item 2: To discuss and review NAAC Peer Team Report.**
Sr. No. 2: The coordinator discussed the NAAC Peer Team Report with all the present members of IQAC by using LCD projector. As per the instructions received from the chairman the copies of NAAC Peer Team report were provided to every teaching staff and they are instructed to study this report and use it while planning the future activities of the departments and committees.
- Item 3: To prepare Perspective Plan for the college development in the light of NAAC Peer Team Recommendations.**
Sr. No. 3: The chairman emphasized the need for preparing the Perspective Plan considering the newly introduced changes by the NAAC in its manual for affiliated college and by the NAAC Peer Team in its report. The chairman instructed the coordinator to draft the notice seeking the inputs from the head of the departments and coordinators of statutory committees and student support services for developing the Perspective plan of the college for next five years.
The nature of the required inputs from the heads and committee coordinators were also discussed. It includes criterion wise action plan by the individual staff, department and committees to improve the quality in academic and administrative activities which will help the college improve its CGPA in next re-accreditation cycle.
- Item 4: Any other issue with prior permission with chairman.**
Sr. No. 4.1: The chairman appreciated the teaching and non-teaching staff for the contribution in the process of third re-accreditation of the college by the NAAC. Further, the chairman decided to send the letter of thanks to all the well wishers and stakeholders of the college for the constant support and guidance.
Sr. No. 4.2: The coordinator expressed the need for organizing Orientation Programme on "Newly Introduced Assessment Methodology by NAAC in 2017" for the faculty which was supported by Mr. Deshmukh R.K. and Dr. Rathod S.B. The



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

chairman assigned the responsibility for organizing the in-house orientation programme to Dr. Shaikh E.A., coordinator, IQAC.

Dr. Shaikh E.A.

Coordinator
IQAC

Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



R.M.

Principal,

Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara



Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

NOTICE

Date: 08.02.2018

Third meeting of the IQAC in the academic year 2017-18 is called on 14th February, 2017 at 11.00 a.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in principal's cabin on said date and time. All teaching and non-teaching staff are requested to attend the same.

1. To read & conform the minutes of the previous meeting.
2. Action taken on decision made in previous meeting.
3. Collecting Feedback from stakeholders regarding institutional activities.
4. Review of Add-on Courses and Skill based courses.
5. Any other issues with prior permission of chairman.

Coordinator
IQAC
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



Principal,
Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara



Kavya Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

MINUTES

Date: 14.02.2018

Third meeting of the IQAC in the academic year 2017-18 was called on 14th February, 2018 at 11.00 a.m. The meeting was chaired by Prin. Dr. R. B. Bawdhankar and following items as per the set agenda were discussed during this meeting.

Item 1: To read & conform the minutes of the previous meeting.

Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2: Action Taken on decision made in previous meeting.

Sr. No. 2: The coordinator shared the activities conducted by the IQAC based on the decision made during the earlier meeting.

Sr. No.	Activity	Date	Outcome
1	Signed an MoU with IQAC's of 40 different colleges across the Maharashtra	30/11/2017	Strengthening the network of IQAC's for promotion of and cooperation for standardizing the policies, procedures of academic and administrative activities for quality enhancement and sustenance
2	Workshop on "New Assessment Methodology of NAAC 2017"	11/12/2017	Teachers were oriented about the newly introduced changes in re-accreditation process by the NAAC in its newly introduced manual in 2017
3	Notice circulated seeking inputs from Heads & committee coordinators	17/01/2018	Inputs were not received as expected from Heads & committee coordinators for study and compilation to IQAC

Item No. 3: Collecting feedback from stakeholders regarding institutional activities.

Sr. No. 3: As a part of quality enhancement in academic and administrative activities of the college every year IQAC seeks feedback from its stakeholders. This year also the committee decided to collect feedback from students and parents. The responsibility was assigned to Feedback Committee. The coordinators expressed the need of modifying the Feedback form and emphasis the use of



Rajawade Sanshodhan Mandal

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

ICT to seek the feedback from Alumni and industry/organizational experts. This view was supported by the other members of IQAC and accepted by the chairman.

IQAC instructed the coordinator of Feedback committee to submit the report of stakeholders feedback based on the analysis of students feedback before the 15th March 2018.

Item 4: Review of Add-on Courses and Skill based courses.

Sr. No. 4: Considering the expectation of NAAC and the needs of the students, IQAC decided to seek the feedback from the participants of the existing Add-on and Skill based courses regarding their usefulness. All course coordinators are instructed to complete the assessment and students satisfaction survey as early as possible and submit its report before 15th March 2018 to the IQAC.

Item 5: Any other issue with prior permission of Chairman.

Sr. No. 5: The coordinator brought to the notice of IQAC members the fact that the institutional website is not functional which is creating difficulties in updating details of activities organized and IQAC meeting as per the guidelines of NAAC, Bangalore. The Coordinator of website updating committee Smt. Patole S.P. informed the committee about the cause of the non-functional website i.e. non-cooperativeness of Mr. Harshal Shewale who is looking after the website issues. The chairman instructed Smt. Patole S.P. sort out this issue with Mr. Harshal Shewale or look for the new person for updating of institutional website at the earliest.

The coordinator also raised the issue of registering the 'Alumni Association' as the issue was also highlighted by the RQMS Peer Team during their visit prior to the NAAC Peer Team and NAAC Peer Team itself. The committee decided that the Alumni Association need to be strengthen by involving alumni and registering their association based on the guidelines by University, UGC and government. The coordinator of the Alumni Association Committee, Mr. Deshmukh R.K. was instructed to complete the procedure at the earliest under the guidance of Principal Dr. R.B. Bawdhankar sir.

Coordinator
IQAC

Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



Principal,

Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara



Rajal Shikshan Samithi's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

NOTICE

Date: 08.03.2018

Members of Academic & Administrative Audit Committee are hereby inform that the first meeting of this committee for the academic year 2017-18 will be held on 9th March, 2018 at 11.30 a.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar to discuss the following issues. The meeting will take place in Principal's cabin on said date and time. Further, other teaching staff is also invited to participate in this meeting to share their views and opinions.

1. To read & confirm the minutes of the previous meeting.
2. Implementation of Academic & Administrative Audit 2017-18.
3. Any other issue with prior permission of chairman.

Co-ordinator
IQAC

Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



Principal,

Yashwantrao Chavan Mahavidyalaya
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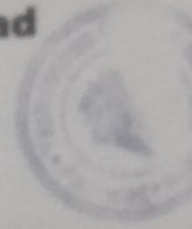


Rayat Shikshan Sanstha's

Yashwantrao Chavan Mahavidyalaya, Pachwad

Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee



MINUTES

Date: 09.03.2018

The first meeting of Academic & Administrative Audit Committee for the academic year 2017-18 was held on 9th March, 2018 at 11.30 a.m. under the chairmanship of Prin. Dr. R. B. Bawdhankar. In this meeting following issues in agenda were discussed and the below mentioned decisions were taken for further actions.

Item 1: To read & confirm the minutes of the previous meeting.

Sr. No. 1: The coordinator had read out the minutes of the previous meeting which were accepted by the members without any change and approved by the chairman.

Item 2 : Implementation of Academic & Administrative Audit 2017-18.

Sr. No. 2 : The coordinator has brief the members regarding the circular received from the Rayat Shikshan Sanstha, Satara for the implementation of Academic & Administrative Audit 2017-18 under its supervision. The chairman has provided elaborative guidance the Performa of AAA to the members which was well received by the members. After the in depth discussion the committee has taken decision to actively participate in this well thought initiative of the parent institute. For the effective and timely completion of the requirements regarding this AAA 2017-18 committee decided to distribute the responsibilities among college staff. The details were as below:

Sr. No.	Name of the Staff	Tasks Assigned	Signature
1	Mr. Taru G.M.	Completion of staff profile Departmental Profile Criterion VII	
2	Smt. Bansode J.L.	Completion of staff profile Criterion II	
3	Mr. Deshmukh R.K.	Completion of staff profile Departmental Profile Criterion V NIRF	
4	Mr. Yadav R.S.	Completion of staff profile Departmental Profile Criterion I	
5	Mr. Bhise R.G.	Completion of staff profile Criterion VI	
6	Mr. Shinde P.M.	Completion of staff profile Departmental Profile and Criterion IV	



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Internal Quality Assurance Cell (IQAC)

Academic & Administrative Audit Committee

7	Smt. Nalawade D.B.	Completion of staff profile Criterion V	
8	Dr. Sau. Pinjari V.J.	Completion of staff profile Criterion III	
9	Dr. Rathod S.B.	Completion of staff profile Criterion VII	
10	Smt. Gaikwad R.D.	Completion of staff profile Departmental Profile Criterion II	
11	Smt. Dethe M.M.	Completion of staff profile Departmental Profile Criterion I	
12	Mr. Waghare V.A.	Completion of staff profile Criterion VII	
13	Smt. Patole S.P.	Completion of staff profile Criterion IV	
14	Smt. Kumbhar S.M.	Completion of staff profile UGC Grant Details (Plan X, XI, XII) Criterion VI	
15	Smt. Shinde R.S.	Completion of staff profile Criterion II	
16	Dr. Shaikh E.A.	Completion of staff profile Criterion III	

All are instructed to complete the assigned responsibilities along with supportive documents on or before 14th March 2018. The said work will be verified on below mentioned dates by the institutional Academic & Administrative Committee.

Staff Profile	-	15 th March 2018
Departmental Profile	-	16 th March 2018
Criteria wise inputs		
NIRF	-	17 th March 2018
Administrative Audit		

Item No. 3: Any other issue with prior permission of chairman.

Sr. No. 3: No other issue was discussed and meeting was concluded with vote of thanks.

Co-ordinator
IQAC

Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai



Principal,

Yashwantrao Chavan Mahavidyalaya
Pachwad, Tal. Wai, Dist. Satara